



The  
**2018 Annual Report**

of the **chicago**  
*Calligraphy*  
COLLECTIVE

**cal • lig • ra • phy** (kə-lig'rə-fē) *n.*  
**1.** The art of beautiful writing.  
[French *calligraphie*, from Greek  
*kalligraphia* : CALLI- + -GRAPHY.]

**The  
2018 Annual Report  
of the**



**Table of Contents**

|   |    |
|---|----|
| Our Mission .....                                     | 2  |
| Board of Officers and Directors .....                 | 2  |
| President's Message .....                             | 3  |
| The State of the Chicago Calligraphy Collective ..... | 6  |
| Corresponding Secretary .....                         | 6  |
| Exhibits .....  | 7  |
| Membership .....                                      | 8  |
| Special Events .....                                  | 9  |
| Workshops .....                                       | 11 |
| Inklings Grant Report .....                           | 13 |
| Treasurer's Report .....                              | 14 |
| Financials .....                                      | 16 |
| Credits .....   | 18 |

“ *A man who works  
with his hands is a  
laborer; a man who  
works with his hands  
and his brain is a  
craftsman; but a  
man who works with  
his hands and his  
brain and his heart  
is an artist.*

*~Louis Nizer*

## **Our Mission**

The Chicago Calligraphy Collective is organized for the charitable and educational purposes of promoting the study, practice, and appreciation of calligraphy—the art of beautiful writing—in all its historical and present-day applications. By offering educational opportunities, the Collective enhances public awareness and interest in the calligraphic lettering arts.

## **Board of Officers and Directors 2018–2019**

*President* .....Mary Zabrin  
*Vice President* .....Beverly Hubbard  
*Treasurer* .....Patricia Kutz  
*Corresponding Secretary* .....Kelly Medina  
*Recording Secretary* .....Position Open  
*Exhibits Director* .....Julie Wildman  
*Membership Director* .....Joanna Zdzenicka  
*Special Events Director* .....Pamela Rodey  
*Workshops Director* .....Karen Ness  
*Ad Hoc Director* .....Position Open

## President's Message

The year 2018 marked the Chicago Calligraphy Collective's 43rd year as an organization. We continue to focus on our mission to promote the study, practice, and appreciation of calligraphy in all its many forms. I applaud the members who devote their time and efforts to maintain this vibrant and strong organization. I am especially grateful to the devoted Officers, Directors and support staff who keep it running smoothly on a daily basis.

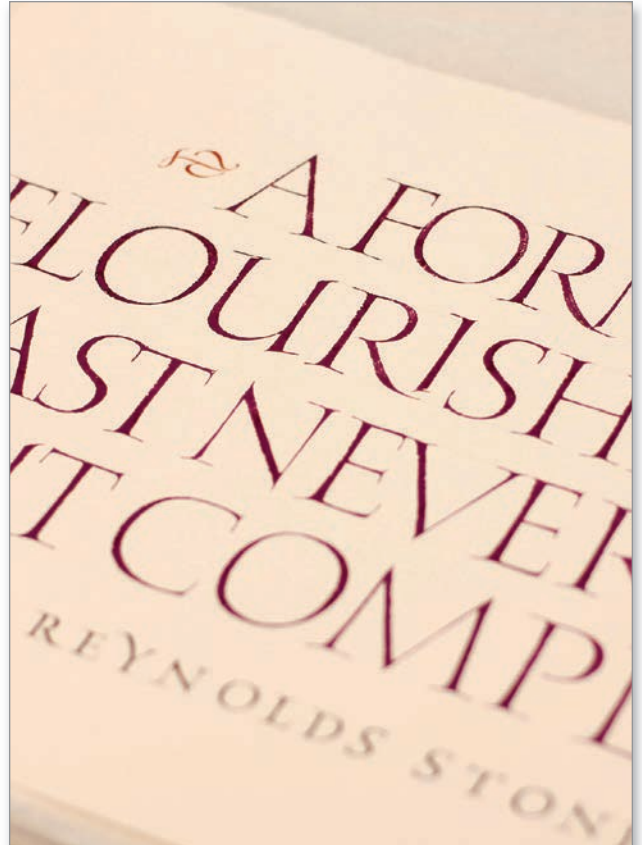
### The Board and Support Staff

2018 brought several changes to our Board and staff. We first said farewell to our longtime Webmaster, Judith Joseph. Judith held that position for six years and was instrumental during the launch of our new website in 2017. Christine Shaw is our current Webmaster and made the transition flawlessly. We also said goodbye to Eileen Gustafson, Membership Director, Beverly Hubbard, Vice President, and Katje Sabin, Recording Secretary. Joanna Zdzienicka joined the Board as Membership Director in March and Julie Wildman joined as Exhibits Director in September. Pat Kutz, Karen Ness, and Pamela Rodey continued on in their roles as Treasurer, Workshops Director, and Special Events Director, respectively. Kelly Medina completed her transition over to Corresponding Secretary. The position of Publications Director was permanently removed from the Board of Directors and replaced with Ad Hoc Director. The Vice President, Recording Secretary and Ad Hoc Director positions remain open.

The Board continues to take its responsibilities seriously. We are focused on providing excellent learning opportunities, fiscal leadership, and good communications.

### Community and Collaboration

Our partnership with the Irish American Heritage Center continues to flourish. We provide volunteer artists at the ready for special signage requests. We also participate in the IAHC's Irish Fest, iBAM Festival, and Christmas Bazaar.



Detail from a piece by Elmo van Slingerland, who taught his *Roman Caps* workshop in October.

We continue to work on our Community Education Program. Our goal is to offer a variety of calligraphy classes to our membership and the surrounding communities. Our Inklings Grant Program is another vehicle the CCC uses to promote calligraphy in the local communities of our members.

### Communications and Administration

Our website was redesigned in 2017 and continued to be a powerful tool for our membership in 2018. Online membership renewals were up significantly in 2018 along with workshop sign-ups.

The bi-monthly digital Newsletter goes out six times each year; followed up in the interim months with *Nib Notes*, an e-publication, as needed. Both publications provide time-sensitive updates to our membership. Lindsey Hook is the Newsletter Editor. Corresponding Secretary, Kelly Medina, is responsible for sending out *Nib Notes*.

(continued on page 4)

(continued from page 3)



A view of our All Members' Show, *Make Your Mark*, on display at the Arlington Heights Memorial Library.

We continue to post information on our social media accounts, Facebook and Instagram. We again had increases in 2018 to the number of followers for both accounts. The most significant increase in the number of followers was to our Instagram account; doubling for the second consecutive year. Social media continues to be a vital resource for our membership, providing updates in real time.

We surveyed our membership in 2018 to determine the need for a printed version of the Membership Directory. The results of the survey were overwhelmingly in favor (81%) of discontinuing the printed version. The password-protected online directory remains available to our membership and is updated on a regular basis. Our membership numbers remained steady in 2018.

### **Excellence in Programming**

The following information is a short synopsis of the full reports you will find later in this annual report.

### **Workshops**

We continue to offer many exciting and interesting workshops each year and 2018 was no exception. Karen Ness, Workshops Director, and her committee work diligently to bring a wide variety of instruction to our members. We began the year with our very own Julie Wildman teaching her Lively Letters workshop and ended with Carl Rohrs expounding on Rustics and Uncials. We were amazed at the beautiful works of art produced by our members in each workshop and look forward to many more in 2019.

### **Exhibits**

In 2018, we prepared to showcase the talents of our membership in our annual All Members' Show, *Make Your Mark*. The exhibit was open to everyone, from beginners to veterans, and was on display during the month of January, 2019 at the Arlington Heights Memorial Library.

### **Special Events**

We held three all member meetings in 2018, January, March and October. The January meeting encouraged camaraderie with the annual calligraphy gift exchange. The March meeting brought a copy of the stunning St. John's Bible into our midst and the October meeting had us all in awe as we watched fellow member, Jane Doherty, work her magic with water and paint.



CCC members gather to view the Heritage Edition of the Saint John's Bible, presented by Jason Engel at our March meeting.

### **It Takes a Village**

As I near the end of my second year as President of the CCC, I am profoundly grateful to each of you. We are members of a wonderful organization dedicated to something beautiful—the art of calligraphy. Amazing!!!

I began my own calligraphic journey in high school during a two-week assignment in Mr. Pink's art class. My life took a detour from art after high school; however, my love of letters never ceased. I was lucky enough to find the CCC at a time in my life when I was ready to dip my toe back into that journey.

(continued on page 5)



(continued from page 4)

I started out slowly, as most people tend to do, enjoying the monthly newsletter and practicing my letters at home on my own. I then began taking a workshop here and there—which also meant getting to know other members in the process. The more workshops I took, the more people I met. It didn't take me long to realize this particular community of calligraphers and artists is special. You are generous, thoughtful and, above all else, kind.

As members, we all support the CCC in our own way. My hope for 2019 is for each of you to try something new, something out of your comfort zone. If you have never taken a workshop, sign up for one now. If you have never attended a member meeting, go to one in 2019. If you have never volunteered or dared to be on the Board, do it this year. If you have never submitted your art for an exhibit, this is the year to go for it. You have nothing to lose and everything to gain. You'll meet some really great people and have a bit of fun along the way. You won't regret it.

It takes a village to keep an organization running smoothly and successfully. We need you to dip your toe in. Join us, and together we will do wonderful things!

### **In Conclusion**

I want to sincerely thank my fellow Board members and support staff for all the work they do on behalf of the CCC. You are my village.

Many thanks also go to the numerous volunteers who help behind the scenes throughout the year. Your kindness and generosity know no bounds.

It has been my honor to serve as your president this year. Thank you.

Mary Zabrin  
President



A calligrapher's tools.

## The State of the Chicago Calligraphy Collective

This Annual Report is more than a documentation of the year's accomplishments and activities of the Chicago Calligraphy Collective. It is intended to reflect and celebrate the organization's creative spirit and values, as well as its service to its mission to inspire, challenge and instruct its membership and interested public through workshops, exhibitions and programs. It is fundamentally about its identity, about how the organization defines itself and strives to impact the calligraphic community. It is an enduring commitment to build on its extraordinary legacy and a framework for sustaining great traditions while engaging in new adventures.

### Corresponding Secretary | Kelly Medina

In 2018, the Corresponding Secretary duties involved maintaining correspondence directed to the CCC Google Mail account from the CCC website and written mail directed to our address listed in the next paragraph. Direct messages from our social media accounts, Facebook and Instagram are also under the purview of the CS.

The e-publication, *Nib Notes*, is produced and sent to membership during the interim months of the *Newsletter* as needed. In 2018, *Nib Notes* were sent in February, April, August and December. Other duties included Facebook and Instagram postings with focus on communication to the membership and social media interest groups. Occasional written correspondence for condolence or thank you cards are sent throughout the year.

Written correspondence can be mailed to our address located in the Irish American Heritage Center building:

Chicago Calligraphy Collective  
4626 North Knox Avenue  
Chicago, Illinois 60630

Digital correspondence can be directed to the CCC website at:

[www.chicagocalligraphy.org/contact-us](http://www.chicagocalligraphy.org/contact-us)  
or [secretary@chicagocalligraphy.org](mailto:secretary@chicagocalligraphy.org)

Facebook: Chicago Calligraphy Collective

Instagram: [chicagocalligraphycollective](https://www.instagram.com/chicagocalligraphycollective)

As of December 31, 2018 our Facebook page had 2,802 followers, an increase of 3% over 2017. Our Instagram page had 1,033 followers, more than doubling the number of followers since 2017. 🌈



The CCC's Instagram page has some great photos of our 2018 events and workshops.



## Exhibits | Julie Wildman

### The All Members' Show

I, Julie Wildman, took on the position of Exhibits Director in September, 2018.

My first assignment as Director was to coordinate the All Members' Show, which was held at the Arlington Heights Memorial Library in January, 2019. The show was titled *Make Your Mark* and was a non-juried exhibit designed to include everyone, from beginners to veterans.

The exhibit was about abstract mark making. We wanted pieces that were abstract but felt "calligraphic" in nature. As you'll see from some of the photos at right, it was a beautiful show.

### Exploration

Due to a year-long construction project at the Newberry Library, our annual juried show, *Exploration*, was not held in 2018. The Newberry also informed us that they would no longer host any exhibits from outside organizations. They will, however, continue to offer the Purchase Prize.

So, as Exhibits Director, it is now my job to find exhibit space for *Exploration*. In November 2018, I submitted a proposal for exhibiting at North Central College, where we held the international calligraphy conference, *Letters Mingle Souls*, in 2008. The proposal is still under review and, as of this writing, I have not heard back from NCC.

I am also actively looking for other venues to host *Exploration* and welcome members' participation in my search. 🌀



Our All Members' Show, *Make Your Mark*, on display in January, 2019 at the Arlington Heights Memorial Library.



## Membership | Joanna Zdzienicka

Our total membership as of December 31 was 244, including ten honorary members and seven affiliates. The CCC welcomed 36 new and returning members in 2018 and six of them joined through the Get-A-Member-Get-A-Gift Program. Six Blick e-gift cards were sent out for member referrals.

33 of our members paid for business listings on the CCC website.

A majority of the membership reside in Illinois, but we also have members across 24 states and one foreign country.

Annual membership dues renewal email reminders were sent out in February, 2018.

This year there was no printed Member Directory. The decision was made to eliminate it after results from a survey of the membership proved it was not being fully utilized by a majority of members. A password protected Member Directory is maintained on the CCC website. The President's letter was mailed to the membership in early June and included a magnifying bookmark with the current CCC logo and website. 📄



This magnifying bookmark was mailed to CCC members along with a letter from our President.



Two of our wonderful members: Kelly Medina (left) and Lisa Kivland.

## Special Events | Pamela Rodey

This year's Spring and Fall Member meetings featured a Show and Share event as well as a Calligra-flea market. The flea market was very popular with many "vendors" and buyers. The Show and Share encouraged members to bring their art, complete or in process. We had some participants and hope that more members will bring work with added encouragement from study group leaders. The raffles continue to be another popular feature. Members who brought work to the Show and Share received an extra free raffle ticket.

The evites previously used to publicize meetings were discontinued due to security concerns. The evites are being replaced with postings in the *Newsletter* and/or *Nib Notes*. Social media postings on Facebook and Instagram were also helpful. The discontinuation of the evites did not seem to affect the attendance levels at most of the meetings.

A new CCC banner was ordered for Special Events to make it easier for our members to locate the meeting room.



Detail of the Heritage Edition of the Saint John's Bible. The Bible was presented by Jason Engel at our March meeting.



CCC members enjoy food and fun at our annual 12th Night Meeting in January.

### January 12th Night Meeting: January 7, 2018

This meeting was well attended as usual with the exciting calligraphic gift game. The invitation to this meeting specifically indicated the gifts were to all be calligraphy themed, handmade or bought, and for the first year in memory, all gifts were on theme. This is important for the integrity and good spirit of the event.

### Spring Meeting: March 3, 2018

Jason Engel, an oblate (ambassador) of the St. John's Bible project gave a thrilling power point presentation of the history and creation of the Bible. The highlight for members in attendance was the ability to page through the Heritage edition of the Pentateuch. Mr. Engel would not accept a stipend for his presentation. The board sent a \$200 donation to the St. John's Bible project.

Twelve members brought work for Show and Share and members purchased items at the Calligra-Flea market. Both events added funds to our Tribute Fund.

Board elections were held. Joanna Zdzenicka was elected as the new Membership Director. All other board positions currently held remained so.

(continued on page 10)



(continued from page 9)



CCC member Jane Doherty (at right) was the presenter at our Fall Meeting in October. Jane demonstrated her amazing marbling techniques, seen up close in the photo above.

### Fall Meeting: October 6, 2018

The fall meeting was Marble-ous! CCC member Jane Doherty, aka Miss Hellebore, worked her magic with paper, acrylic and tools to the delight of all in attendance. Members watched her create sheet after sheet of marbled paper as she explained the various processes. Jane generously donated the papers she created to our raffle. The board sent Jane a \$130 stipend for her materials and time.

Janice Kiska displayed the beautiful certificates created for outgoing Membership Director, Eileen Gustafson, and Webmaster, Judith Joseph. Unfortunately, both were unable to attend the meeting. The raffle sent everyone home with at least one prize with the addition of Weathergrams and Decorated Letter squares from past All Members' exhibits.

### iBAM Festival and Christmas Bazaar at the IAHC

Several members volunteered to hand-letter bookmarks. All proceeds went to the Tribute Fund and the IAHC. 🍀



CCC members volunteer at the Irish American Heritage Center's annual iBAM Festival.

## Workshops | Karen Ness

2018 was a year filled with calligraphic and letter arts workshop pursuits for the Chicago Calligraphy Collective. CCC members old and new returned to our now-established home, the Irish American Heritage Center, to study with instructors from across the United States, Holland, Belgium and our own membership as we continued in our trajectory of study of letterforms, painting and tool-based techniques, approach, layout and so much more. One theme consistently remains the same —our collective love and study of letters led to new and continuing relationships, the sharing of books and tools, the consumption of delicious treats, and endless encouragement and motivation to continue in the study and practice of our craft.

179 sign-ups were received in 2018 for CCC Workshops, not counting wait list registrations. We added 15 new members to our numbers in conjunction with workshop enrollment.

Our own Julie Wildman opened the 2018 CCC Workshop season with her *Lively Letters* workshop, sharing her enthusiasm and skill with a full workshop of 20 eager students. February followed with Eleanor Winters braving the Chicago winter to teach *Copperplate Continued* to 18 committed students. A few beginners enrolled in this intermediate/advanced workshop leading us to improve our postings and add an all-caps-and-bolded line to the skill level of intermediate/advanced workshops on our



Student work from Yves Leterme's *David and Goliath* workshop in April.



Julie Wildman demonstrates some *Lively Letters* techniques in her January workshop.

website. March followed as Heather Held returned to Chicago to teach *Passionate Pen* to an eager group of 15.

Continuing our established annual April retreat, Techny hosted us for beds, meals, classroom, lounge and no lack of stairs. Bruges calligrapher, Yves Leterme, led 20 dedicated students through four days and nights of uninterrupted time with *David and Goliath*. We combined large and small, perceptions of powerful and weak, as we delved into letters and design. Under Yves' excellent teaching and soft demeanor, beautiful work was produced.

May welcomed for the first time to Chicago, Yukimi Annand. Through her *Text and Texture: Letterform Abstraction* workshop, her amazing demonstrations and her delicate manner, Yukimi led the full workshop's 20 students through hand and eye exercises which delighted the senses and led to wonderfully created pieces.

June brought another first for the CCC. Louise Grunewald shared her charm, techniques, eye and wonderful workshop, *Circling the Square*, to our members in this weekend of learning and enjoyment. August brought

(continued on page 12)



(continued from page 11)

the long-awaited return of Diane von Arx of the Saint John's Bible. We studied *Foundational*, learned strategies of physical setup and working at our tables, and absorbed countless tips of the trade.

Yet more firsts! September brought Holland letter artist Elmo van Slingerland to our midst. *Roman Caps* were the task and Elmo led us through brilliantly! The CCC successfully tried again the three-day format of an additional third day Monday option, and it was a fantastic opportunity to study our caps further with the virtuoso Elmo.



Demos done with unusual tools by Yukimi Annand in her *Text and Texture: Letterform and Abstraction* workshop in May.

Due to instructor illness, our September workshop was being rescheduled to 2019.

The last workshop of the year was our November weekend with Carl Rohrs. It has been many years since Carl taught in Chicago. This first-time *Rustics and Uncial* did not disappoint. Carl's handout alone is a serious addition to our calligraphic libraries.



Diane von Arx demonstrates her lovely *Foundational* hand at the August workshop.



Carl Rohrs demonstrates letterforms in his *Rustics and Uncial* workshop in November.

Please be sure to review past *Newsletters* for photos and reviews of our entire year in Workshops.

To all of the 2018 CCC workshop instructors, students and photographers, we offer boundless gratitude for your enthusiastic participation as we continued to expand our calligraphic knowledge, artistry and wonder. In addition to Workshop Committee members Kathy Mandell and Lisa Kivland, my personal thanks go to our president, Mary Zabrin, and the entire CCC Board of Directors. We couldn't offer 10 workshops per year without hard work and a strong group effort!

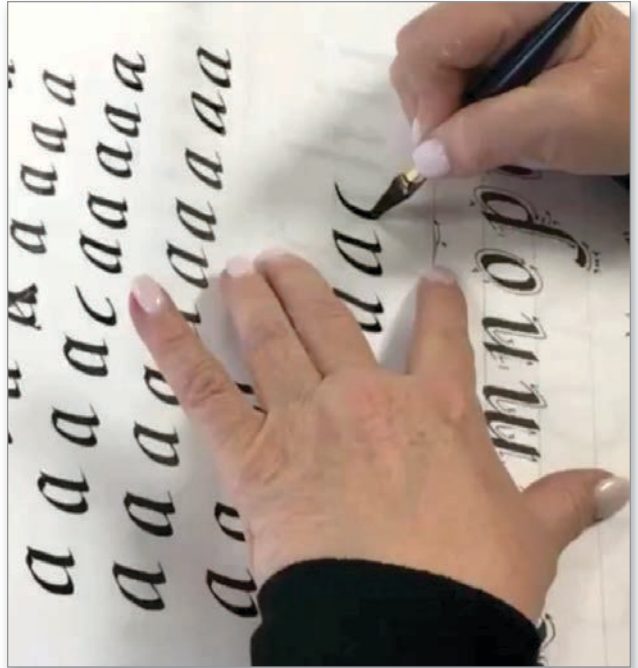
As I am often heard saying, I love our calligraphic community! 🌀

## Inklings Grant Program | Patricia Kutz

The Chicago Calligraphy Collective's Inklings Grant Program utilizes specially-earmarked funds available to members and non-members with a Collective sponsor who wish to promote calligraphy in their communities through educational programs. Those interested must submit a proposal to the Board of Directors outlining the details of the undertaking, including a project description and budget. If the outreach project meets the Collective's guidelines for educational purpose, funds are disbursed to help defray the cost of materials and related expenses. In 2018, one application was submitted by a CCC member and approved by the Board.

On April 14, 2018 Julie Wildman taught a 2.5-hour *Basic Italic* class for patrons of the Bartlett Public Library in Bartlett, Illinois. There were 20 students signed up and 18 in attendance. The Inklings Grant allowed Julie to provide each student with a Speedball C-1 nib, a Speedball holder, a cup of sumi ink, lots of Canson Marker Layout paper, some blueline grid paper and one sheet of Strathmore Parchment paper along with detailed, spiral-bound handouts. They also received one of the CCC table tent cards and were told about guild-sponsored workshops.

Julie taught the basic strokes and then the whole lower case alphabet to the enthusiastic participants. Each



A student practices the Italic form.

student was asked to write their name or a special word on the parchment paper at the end of class. Students used the Canson paper because it is bleedproof and translucent. They were able to see the letterforms and grid through the paper and had the option to trace the letters or just used the grid guidelines. Julie chose Italic since it is a hand most calligraphers have in their repertoire, and one most people recognize.

The CCC *Newsletter* inquires, "Inklings, Anyone?" Members are asked if they have a community project, a class idea or an educational avenue to share their

knowledge of calligraphy. If so, they are encouraged to apply for an Inklings Grant on the CCC website to help others learn more about the fine art of beautiful lettering. 🍷



Patrons of the Bartlett Public Library participate in Julie Wildman's *Basic Italic* class in April.

## Treasurer's Report | Patricia Kutz

The CCC made great strides forward during fiscal year 2018 with many memorable achievements. It will be remembered as a year of continued growth and promise—one that provided the CCC an even stronger financial position and momentum for the future. The Collective promoted and supported meaningful calligraphic engagement opportunities for all, and it was with the commitment and generosity of the Board, support staff, members and partners that 2018 was such a triumph.

For fiscal year 2018, the excess of revenue over expenses including the Tribute Fund was \$23,905.25 and assets totaled \$100,976.89. The Collective remains vision-focused, mindful of transparency and has met the standards for charity accountability.

Eighty-four percent of revenues were generated by workshops, advancing education and lifelong learning for seasoned calligraphers while providing intrinsic entry experiences for beginners. Highly ambitious and exceptionally successful, the lineup included seven two-day workshops, a three-day workshop and a four-day retreat at Techny Towers. Eighty-one percent, the bulk of the organization's expenses, were attributable to workshops, including instructor stipends, travel expenses, room rentals and supplies.

Thirteen percent of revenues were produced through membership dues, newsletter subscriptions and web listings. Although membership remains consistent, membership fees of \$6,432.54 represent a seven percent decrease over 2017. This could have been the result of the number of current members who were scheduled for renewal and how many selected the two-year price incentive options. One percent of expenses, reduced from four percent in 2017, were ascribed to membership. Expenses were drastically reduced by eliminating printing and postage of the annual membership directory and replacing it with a password-protected member directory on the CCC website.



CCC member Cheryl Dyer practices her Romans in Elmo van Slingerland's September workshop.

While it is rewarding to recount highlights and celebratory moments that occurred during the year, it is also necessary to address those projects that did not go as planned. In 2017 the CCC initiated a collaborative outreach endeavor with the IAHC to offer classes of calligraphic interest to the community at large while utilizing rental space at the Center. Income from class registrations would be shared by the instructor and the Center and a nominal fee would be retained by the CCC to cover administrative expenses such as credit card processing fees. The CCC began accepting registrations for a roster of six Community Education classes and in 2017 income of \$1004.47 was reported. Unfortunately, five of the classes were cancelled due to low enrollment, and registration and supply fees were refunded prior to each class start date in 2018. Because registration income spanned two fiscal years but refunds were issued in the latter, the 2018 Statement of Activity shows a loss of income of \$987.50 for Community Education. In reality, class income equaled refund totals with a minimal difference due to credit card processing fees.

Currently, the CCC Board has postponed any new offerings until it can be determined who the target audiences should be and how to communicate with them about upcoming classes. Whether it is teaching basic calligraphy to home-schooled children or hosting a social event which includes lettering, the Board will persist, thinking outside the box, until it arrives at a strategic plan which will allow the CCC to act as a catalyst to engage new audiences.

*(continued on page 15)*



(continued from page 14)

The Tribute Fund was established as a unique way to acknowledge calligraphers and/or teachers who have inspired us, recognize supporters of our art, and memorialize members and friends of the Collective who have supported its mission. Through donations, member meeting raffles, Calligra-Flea Markets and sales at the IAHC Christmas Bazaar and iBAM!, Tribute Fund income totaled \$566.00 in 2018. During the year monies from the Tribute Fund were disbursed for a memorial gift to the IAHC to honor our esteemed colleague and dear friend Frank Crowley; a presenter stipend to Jane Doherty for her marvelous marbling demonstration at the October member meeting; and after having the opportunity to experience the artistic and spiritual beauty of the St. John's Bible Heritage Edition of the Pentateuch as Jason Engel shared his knowledge and personal reflections at the March member meeting, a donation to the Heritage Program through St. John's University.

Offering secure, user-friendly e-commerce capabilities on the website, the CCC is able to accept payments with all major credit cards through PayPal and Stripe. The convenience of using computers, tablets and telephones for payments to the organization continues to be enthusiastically embraced by members and guests. 242 successful orders totaling \$30,326.00 were processed through the website during 2018. Online payments tallying \$24,750.00 were for registrations to all workshops except the four-day retreat which did not offer an online payment option. The balance collected included \$4,551.00 for membership fees and \$1,025.00 for Community Education classes. The CCC pays reduced nonprofit processing fees with both companies.

Responsible governance and steadfast commitment to advancing the CCC's mission ensures fiscal sustainability through positive and consistent programs, activities and services. A key component is the commitment of the Board to financial management that includes timely review of financial reports, advance planning and approval of the annual budget. Mindful of funding for continued operations, the Board approved a zero balance budget for 2019. Although a definitive venue for *Exploration 2019* has not been confirmed, the Board recognizes the



Artwork by CCC member Matt Wright done in Yves Leterme's *David and Goliath* workshop.

need to extend its reach into the community by fostering awareness and appreciation of beautiful lettering and calligraphic creativity through this juried exhibition. Proactively, funds have been earmarked in the 2019 budget for the Opening Artist Reception and the CCC contribution to the Newberry Purchase Prize. Additionally, as a way to demonstrate an ongoing commitment to a partnership with the IAHC, monies were included to subsidize plans that strengthen programs and services, including maintenance and rental of a secure storage area for organizational use.

Nonprofit organizations are not profit-motivated; they exist to fulfill their mission as outlined in their application with the IRS that granted the organization's 501c3 exempt status. Generally, a nonprofit can safely make a profit as long as its primary purpose is to carry on and advance its tax-exempt goals and activities. Simply put, even though revenue is not the goal, the nonprofit is allowed to build its reserves with the objective of expending those funds in support of its mission. A realistic year-end surplus and reasonable operating reserves are both signs of prudent fiscal management by a Board who remain dedicated to the financial stability of the Collective while operating exclusively for its exempt purpose. 🌀



The Chicago Calligraphy Collective is a public charity and has received qualification as a tax-exempt corporation under the provisions of the U.S. Internal Revenue Code Section 501(c)(3).

## STATEMENT OF FINANCIAL POSITION

Fiscal Year 2018

### ASSETS

|                                     |                  |                          |
|-------------------------------------|------------------|--------------------------|
| Current Assets                      |                  |                          |
| Checking and Savings                |                  |                          |
| US Bank Certificate of Deposit      |                  | 46,059.19                |
| US Bank Expense Account             |                  | 176.92                   |
| US Bank Money Market Account        |                  | 30,299.32                |
| US Bank Operating Account           |                  |                          |
| CCC Inklings Fund                   | 725.00           |                          |
| CCC Tribute Fund                    | 3,719.60         |                          |
| Operating Account - Other           | <u>19,996.86</u> |                          |
| Total US Bank Operating Account     |                  | <u>24,441.46</u>         |
| Total Checking and Savings          |                  | <u>100,976.89</u>        |
| Total Current Assets                |                  | 100,976.89               |
| <b>TOTAL ASSETS</b>                 |                  | <b><u>100,976.89</u></b> |
| <b>LIABILITIES AND EQUITY</b>       |                  |                          |
| Equity                              |                  |                          |
| Opening Balance Equity              |                  | 56,094.36                |
| Unrestricted Net Assets             |                  | 20,977.28                |
| Net Income                          |                  | <u>23,905.25</u>         |
| Total Equity                        |                  | 100,976.89               |
| <b>TOTAL LIABILITIES AND EQUITY</b> |                  | <b><u>100,976.89</u></b> |

## STATEMENT OF ACTIVITIES

Fiscal Year 2018

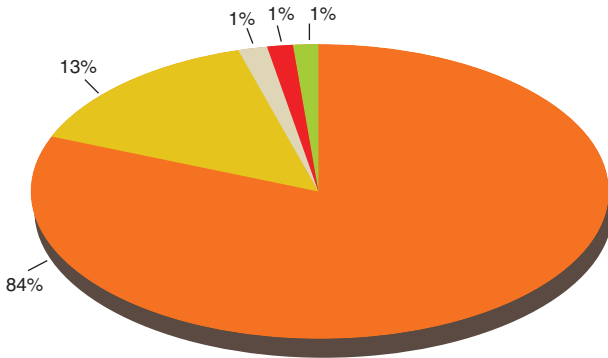
|  | Operating Account       | Tribute Fund         | 2018 Total              |
|--|-------------------------|----------------------|-------------------------|
| <b>REVENUES AND SUPPORT</b>                |                         |                      |                         |
| Workshops                                  | 41,500.04               |                      | 41,500.04               |
| Memberships/Subscriptions/<br>Web Listings | 6,432.54                |                      | 6,432.54                |
| Tribute Fund                               |                         | 566.00               | 566.00                  |
| Interest/Administration                    | 538.85                  |                      | 538.85                  |
| CCC Fundraising                            | 350.00                  |                      | 350.00                  |
| Exhibits                                   | 0.00                    |                      | 0.00                    |
| Community Education                        | -987.50                 |                      | -987.50                 |
| <b>TOTAL REVENUES AND SUPPORT</b>          | <b><u>47,833.93</u></b> | <b><u>566.00</u></b> | <b><u>48,399.93</u></b> |
| <b>EXPENSES</b>                            |                         |                      |                         |
| Workshops                                  | 19,910.46               |                      | 19,910.46               |
| CCC Community Outreach/Goodwill            | 1,177.28                |                      | 1,177.28                |
| Operating                                  | 585.92                  |                      | 585.92                  |
| Tribute Fund Outreach                      |                         | 550.00               | 550.00                  |
| Membership Meetings                        | 493.56                  |                      | 493.56                  |
| Insurance                                  | 490.00                  |                      | 490.00                  |
| Membership                                 | 351.98                  |                      | 351.98                  |
| Newsletter                                 | 337.98                  |                      | 337.98                  |
| Website                                    | 328.17                  |                      | 328.17                  |
| Administration                             | 159.45                  |                      | 159.45                  |
| Inklings Grant                             | 100.00                  |                      | 100.00                  |
| Exhibits                                   | 9.88                    |                      | 9.88                    |
| <b>TOTAL EXPENSES</b>                      | <b><u>23,944.68</u></b> | <b><u>550.00</u></b> | <b><u>24,494.68</u></b> |
| Change in Net Assets                       | 23,889.25               | 16.00                | 23,905.25               |
| Net Assets Beginning of Year               | 73,228.04               | 3,843.60             | 77,071.64               |
| Net Assets End of Year                     | 97,117.29               | 3,859.60             | 100,976.89              |



CCC member Shizuka Toyama practices her Romans in Elmo van Slingerland's September workshop.

## REVENUES AND SUPPORT

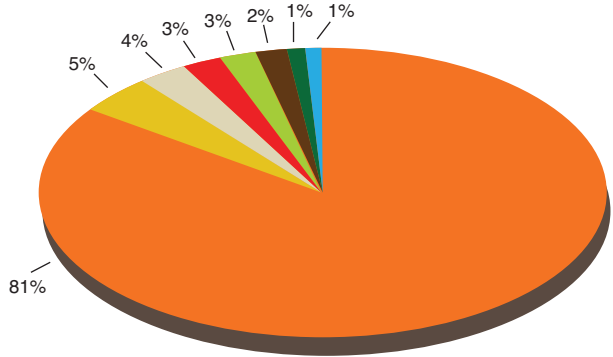
Fiscal Year 2018



- Workshops
- Memberships/Subscriptions/Web Listings
- Tribute Fund
- Interest/Administration
- CCC Fundraising

## EXPENSES

Fiscal Year 2018



- Workshops
- CCC Community Outreach/Goodwill
- Operating/Website/Exhibits
- Tribute Fund Outreach/Inklings Grant
- Administration/Insurance
- Membership Meetings
- Membership
- Newsletter

## BUDGET OF ACTIVITIES

Fiscal Year 2019

|  | Operating Account | Tribute Fund  | 2019 Total       |
|--|-------------------|---------------|------------------|
| <b>REVENUES AND SUPPORT</b>                |                   |               |                  |
| Workshops                                  | 21,778.40         |               | 21,778.40        |
| Memberships/Subscriptions/<br>Web Listings | 5,776.85          |               | 5,776.85         |
| Interest                                   | 500.00            |               | 500.00           |
| Tribute Fund                               |                   | 370.00        | 370.00           |
| <b>TOTAL REVENUES AND SUPPORT</b>          | <b>28,055.25</b>  | <b>370.00</b> | <b>28,425.25</b> |
| <b>EXPENSES</b>                            |                   |               |                  |
| Workshops                                  | 19,917.00         |               | 19,917.00        |
| Exhibits                                   | 2,514.00          |               | 2,514.00         |
| Membership                                 | 1,495.00          |               | 1,495.00         |
| CCC Community Outreach/Goodwill            | 710.00            |               | 710.00           |
| Printing/Office Supplies                   | 600.00            |               | 600.00           |
| Newsletter                                 | 549.20            |               | 549.20           |
| Website                                    | 512.05            |               | 512.05           |
| Operating                                  | 500.00            |               | 500.00           |
| Insurance                                  | 490.00            |               | 490.00           |
| Membership Meetings                        | 400.00            |               | 400.00           |
| Tribute Fund Outreach                      |                   | 370.00        | 370.00           |
| Inklings Grant                             | 200.00            |               | 200.00           |
| Administration                             | 168.00            |               | 168.00           |
| <b>TOTAL EXPENSES</b>                      | <b>28,055.25</b>  | <b>370.00</b> | <b>28,425.25</b> |
| Change in Net Assets                       | 0.00              | 0.00          | 0.00             |

## Credits

Thank you to all the Officers and Directors for diligently preparing their summaries for this Report.

### **A very special thanks to:**

Patricia Kutz and Mary Zabrin for compiling the copy and images for this report; to Linda Hancock for her expert proofreading skills; to Lindsey Hook and Alicia Marquez for supplying photos; and to Julie Wildman for the design and production of this publication.

Created on a MacBook Pro using QuarkXPress 2018 and the Adobe Creative Suite CC. Callout quote on page 2 is set in FreightBig Pro Book Italic and Regular. Remainder of text is set in Helvetica.

The CCC logo was designed by Timothy Botts.



4626 North Knox Avenue  
Chicago, Illinois 60630  
[www.chicagocalligraphy.org](http://www.chicagocalligraphy.org)  
Facebook: Chicago Calligraphy Collective  
Instagram: [chicagocalligraphycollective](https://www.instagram.com/chicagocalligraphycollective)